

CITY OF LOS ANGELES

California

SYLMAR NEIGHBORHOOD COUNCIL

PRESIDENT: Ann Job

VICE PRESIDENTS:

Administration: Diane Valencia

Communications: Kathy Grubert

TREASURER: Patricia Rau

PUBLIC RELATIONS: Maria Silva



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Secretary: David Levin

**SYLMAR NEIGHBORHOOD COUNCIL
BOARD MEETING AGENDA**

Thursday, September 25, 2014, 6:30 p.m. – 9:41 p.m.

Sylmar High School/Spartan Hall, 13050 Borden Avenue, Sylmar, CA 91342

The Agenda is posted for public review at the Los Angeles Public Library (Sylmar Branch), 14561 Polk Street, Sylmar, CA 91342. As a courtesy, and as time permits, agendas may be emailed to Stakeholders if requested. Agendas may also be found on the SNC website at www.SylmarNC.org

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three business days (72 hours) prior to the meeting you wish to attend by contacting the Sylmar Neighborhood Council Vice President of Administration, Diane Valencia by phone at (818) 833-8737 or email to Diane.Valencia@sylmarnc.org.

The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action. Public comment is limited to 2 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker. Comments from the public on agenda items will only be heard when the respective item is being considered. Comments on other matters, not appearing on the agenda that are within the Board's subject matter jurisdiction, will be heard during the Public Comment on Non-Agendized Items period.

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed by visiting our website at www.SylmarNC.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact President Ann Job at Ann.Job@SylmarNC.org.

The below times are only estimates. Items may be addressed in a different order and/or at different times. Below times are inclusive of board discussion and possible vote.

- 6:30 – 6:32 pm 1. Call to Order and Pledge of Allegiance (2)
- 6:32 – 6:34 pm 2. Roll Call – Ann Job, President (2)
- 6:34 – 6:35 pm 3. Housekeeping, Speaker Cards, and Timekeeper – Diane Valencia (1)
- 6:35 – 6:36 pm 4. Secretary's report – David Levin (1)
- 6:36 – 6:38 pm 5. Welcome and Announcements by Board Meeting facility Host – Derek Martin (2)
- 6:38 – 6:41 pm 6. Approval of Minutes of the August 28, 2014 General Board Meeting (3)
- 6:41 – 6:44 pm 7. Approval of Minutes of the September 6, 2014 Special Retreat (3)
- 6:44 – 7:04 pm 8. Public Official and Community Representative Announcements & Presentations (10)
 - 8a. Questions / Comments from the Public (10)
- 7:04 – 7:14 pm 9. Board Member Community Announcements. (10)

7:14 – 7:33 pm **10. Committee Reports (19)**

- Executive Committee (4)
- Budget Committee – Patricia Rau (1)
- Outreach Committee – Maria Silva (1-2)
- Equestrian Committee – Cheri Blose (1-2)
- Bylaws Committee – Roy Smith (1-2)
- Planning & Land Use Committee – (1-2)
- Government Affairs & City Services Committee – Christian Rubalcava (1-2)
- Emergency Preparedness & Public Safety Committee – Chardell Powell (1-2)
- Ad Hoc Sediment Removal Committee – Kathy Grubert (1-2)

7:33 – 7:36 pm **11. Reports by Liaisons to the City (3)**

- Budget Representatives – Maria Silva and Patricia Rau
- Department of Public Works Liaison – Ann Job
- Legal Liaison – Diane Valencia and Ann Job

7:36 – 7:46 pm **12. Public Comment on Non-Agendized Items within the Board's subject matter jurisdiction (10)**

Public comments are limited to 2 minutes per speaker. Public speaker cards (forms) are located on the welcome table. Please fill out and submit to the Secretary or President.

Unfinished Business

7:46 – 7:51 pm **13. Appointments of Board members to City Liaison positions. (5)**

- Planning Liaison
- Public Safety Liaison
- Department of Water and Power
- Transportation

7:51 – 7:56 pm **14. Discussion and possible Board action** to approve and/or amend the letter as drafted by Carlos Gonzelez to Mayor Eric Garcetti, copying Councilmember Felipe Fuentes, supporting Garcetti's call for assistance for newly-arrived unaccompanied minors from Central America. (5)

7:56 – 8:06 pm **15. Discussion and possible Board action** regarding **Presentation by the Valley on Track Coalition**, a coalition of community organizations, transportation advocates and elected officials calling for the expansion of the Metro Rail system in the San Fernando Valley. (10)

- Presentation and Q&A by Stuart Waldman and Douglas Arseneault, Senior Legislative Affairs Manager, Valley Industry & Commerce Association (VICA)

New Business

8:06 – 8:11 pm **16. Presentation to inform stakeholders about Olin Virtual Academy (5)**

- Olin is a virtual online high school.
- It is an accredited public charter high school, serving grades 9 through 12; and students 18 to 21 years old.
- Presentation and Q&A by Karen Ruvalcaba, Academic Counselor

8:11 – 8:26 pm **17. Discussion and possible Board action** regarding: (15)

the proposed project located at 12361 and 12835 North San Fernando Road (case number ZA 2013-1577-ZV-ZAA-CLQ) for a subdivision for 90 small lot single family homes.

- Presentation and Q&A by a representative from California Home Builders

8:26 – 8:31 pm **18. Discussion and possible Board action** to approve the recommendations of the Planning & Land Use Committee, regarding : (5)

The appeal filed on the project located at 12361 & 12385 S. San Fernando Road for 90 small lot homes. Applicant: Shawn Evenhaim Mountain ,
Request for a letter of support for the appeal against this project filed by Leah Blose

8:31 – 8:41 pm **19. Recess (10)**

8:41 – 8:46 pm **20. Discussion and possible Board action** to approve the recommendations of the Planning & Land Use Committee, regarding: (5)

proposal by Verizon Wireless for a new wireless telecommunications facility at 14385 Polk St., currently operating as a Verizon Wireless switch site. The proposed rooftop facility is on a property zoned RA-1.

Interim PLUC Chair, Cheri Blose, will report the committee's recommendation.
Verizon representative Sarah Freed of Synergy is present for questions.

8:46 – 8:56 pm **21. Discussion and possible Board action** to approve the recommendations of the Planning & Land Use Committee, regarding: (10)

(1) 13506 Glenoaks Blvd Sylmar, CA 91342 - Market Rate Single Family Homes; and
(2) Roxford Homes 15248-60 Roxford Street, Sylmar CA 91342 - 20 Small Lot Subdivision of Market Rate Single Family Homes.

SNC Board Approval is contingent on the seller informing all prospective buyers, prior to purchasing homes, that this is an equestrian community.

Interim PLUC Chair, Cheri Blose, will report the committee's recommendation.
Jim Brewer and David Spiegel (developer) present for questions.

8:56 – 9:06 pm **22. Discussion and possible Board action** to approve the recommendations of the Planning & Land Use Committee, regarding : (10)

the proposed Starbuck Drive-Thru Restaurant located at 13651 W. Foothill Blvd., with 2240 sq. ft. restaurant with drive-thru with a 10 car stack. To operate 24 hours
and

a second 5500 square foot multi retail building plus related site work
APCNV-2014-2S12-SC

Applicant Steve Shaw of Santa Monica, ARIS Sarigianides Owner,
Interim PLUC Chair, Cheri Blose, will report the committee's recommendation.
Jess Romero of Armet Davis Newlove & Associates present for questions.

9:06 – 9:10 pm **23. Appointment by the President of Chairs for committees created (4)**

- Education Committee
- Underserved Stakeholders

9:10 – 9:15 pm **24. Statements and Q&A for Candidate for State Senate** (California 18th Senate District) (5)
Ricardo Benitez

9:15 – 9:18 pm **25. Discussion and possible Board action** to approve the expenditure of \$27.67 for printing 1,000 brochures (8.5 x 11, double-sided, tri-fold, b&w) for outreach events. (3)

9:18 – 9:20 pm **26. Discussion and possible Board action** to approve Sylmar Neighborhood Council monthly expenditure report (MER) for September 2014 (2)

9:20 – 9:24 pm **27. Treasurer's Report (4)**

9:24 – 9:26 pm **28. Discussion and possible Board action** to approve the President’s transferring the bank card from Patricia Rau (1st signatory) to Ann Job (2nd signatory and card-holder). (2)

9:26 – 9:31 pm **29. Reimbursements for Board Members** to approve out of pocket expenditures. (5)
Diane Valencia – in an amount not to exceed \$40.32
Ann Job – in an amount not to exceed \$167.05

9:31 – 9:36 pm **30. Board Member Comments** - Comments from Board members on matters within the Board's jurisdiction (5)

9:36 – 9:39 pm **31. Future Agenda item suggestions from public and Board members.** (3)
Write to Executive Board by email at ExecutiveBoard@SylmarNC.org or mail Executive Board c/o Sylmar Neighborhood Council, 13517 Hubbard St., Sylmar, CA 91342, or PO Box 921023, Sylmar, CA 91392-1023

The next General Board meeting will be Thursday, Oct. 23, 2014 at Sylmar High School – Spartan Hall

9:39 – 9:41 pm **32. Closing Remarks, Acknowledgements, and Adjournment.** (2)

Grievance Procedure

Any Grievance by a Stakeholder must be submitted in writing to the Board who shall cause the matter to be placed on the agenda for the next regular Council meeting. At that meeting, the Board shall refer the matter to an Ad Hoc Grievance Panel comprised of three (3) Stakeholders randomly selected by the Board from a list of Stakeholders who have expressed an interest in serving from time-to-time on such a Panel. Within two (2) weeks of the Panel’s selection, the Board shall coordinate a time and place for the Panel to meet with the person(s) submitting a Grievance to discuss ways in which the dispute may be resolved. Within two (2) weeks following such meeting, a Member of the Panel shall prepare a written report to be forwarded by the Secretary to the Board outlining the Panel's collective recommendations for resolving the Grievance. The Board may receive a copy of the Panel's report and recommendations prior to a Board meeting, but, in accordance with the Brown Act, the matter shall not be discussed among the Board Members until it is heard publicly at the next regular Council meeting.

This Grievance process is intended to address matters involving procedural disputes, such as the Board's failure to comply with Board Rules or these Bylaws. It is not intended to apply to Stakeholders who merely disagree with a position or action taken by the Board at one of its meetings, which Grievances may be aired publicly at Council meetings.

Board Members are not permitted to file a Grievance against another Board Member or against the Council.

Reconsideration of Agenda Items - Bylaws (Article IV)

The Board may reconsider and amend its action on items listed on the Agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall (1) make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action. If the motion to reconsider an action is to be scheduled at the next meeting following the original action, then two items shall be placed on the Agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a [Proposed] Action should the motion to reconsider be approved. For a Board Member to submit a motion for reconsideration the Board Member must have previously voted on the prevailing side of the original action taken. If a motion for reconsideration is not made on the date the action was taken, then the Board Member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall be in compliance with the Brown Act.

(Remove after September 25, 2014)

Approved by: AJ, KG, PR