

CITY OF LOS ANGELES

California

SYLMAR NEIGHBORHOOD COUNCIL

PRESIDENT: Kurt Cabrera-Miller

VICE PRESIDENTS:

Administration: (open position)

Communications: Maria Silva

TREASURER: George Ortega

SECRETARY: (open position)



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**GENERAL BOARD MEETING - AGENDA**

**Thursday, August 24th – 6:30 PM**

**Sylmar Charter High School  
13050 Borden Avenue, Sylmar, CA 91342**

The Agenda is posted for public review at the Los Angeles Public Library (Sylmar Branch), 14561 Polk Street, Sylmar, CA 91342 Agendas AND Minutes may also be found on the SNC website at [www.SylmarNC.org](http://www.SylmarNC.org). You may also subscribe to receive them via email through the City’s Early Notification System (ENS) at the following link: <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

**As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three business days (72 hours) prior to the meeting you wish to attend by contacting the Sylmar Neighborhood Council President, Kurt Cabrera-Miller by phone at (818) 833-8737 or Email to [kurt.cabrera-miller@sylmarnc.org](mailto:kurt.cabrera-miller@sylmarnc.org)**

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 dias de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR LLAME A NUESTRA OFICINA AL (818) 833-8737.

The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action. Public comment is limited to 2 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker. Comments from the public on agenda items will only be heard when the respective item is being considered. Comments on other matters, not appearing on the agenda that are within the Board’s subject matter jurisdiction, will be heard during the Public Comment on Non-Agendized Items period.

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed by visiting our website at [www.SylmarNC.org](http://www.SylmarNC.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact President Kurt Cabrera-Miller at [kurt.cabrera-miller@sylmarnc.org](mailto:kurt.cabrera-miller@sylmarnc.org)

The below times are only estimates. Items may be addressed in a different order and/or at different times. Below times are inclusive of board discussion and possible vote.

- 6:30 – 6:32 p.m.      1.      Call to Order and Pledge of Allegiance (2)**
- 6:32 – 6:34 p.m.      2.      Roll Call (2)**
- 6:34 - 6:36 p.m.      3.      Housekeeping: Speaker Cards, Recording, and Timekeeper. Welcome from facility host. (2)**

- 6:36 – 6:56 p.m.**      **4.      Public Official and Community Representative Announcements & Presentations: (20 minutes in total) - 2 min. per speaker. (10)**  
Questions / Comments: from the Public to the Official or representative. 2 minutes per question or comment **(10)**
- 6:56 – 7:06 p.m.**      **5.      Public Comment on Non-Agendized Items within the Board’s subject matter jurisdiction. (10)**  
Public comments are limited to 10 minutes total, no more than 2 minutes per speaker. Time allocated to one speaker may not be transferred to another speaker. Public speaker cards (forms) are located on the welcome table. Please fill out and submit to the President or Vice President of Communication. Names will be called in the order of speaker cards submitted. This period is for comments from the public, on matters not appearing on the Agenda, but within the SNC Board’s subject matter jurisdiction
- 7:06 – 8:06 p.m.**      **6.      STRATEGIC PLAN 2017-2018 “Discussion and possible action to approve the SNC’s Neighborhood Council Strategic Plan for Fiscal Year 2017-2018. (60)**  
Presentation/Review of 2016-2017 Strategic Plan followed by input/participation by all attending Stakeholders and board members in creating the SNC 2017-2018 Strategic Plan.
- 8:06 – 8:21 p.m.**      **7.      MEET & GREET (Break time 15 minutes)**
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- 8:21 – 8:31 p.m.**      **8.      PRESENTATION – D.W.P. / Department of Water and Power to give a presentation on the “Foothill Trunk Line Project” (10)**  
(Foothill Trunk Line is a large water pipeline used to transport large amounts of water and serving the Sunland/Tujunga area of the City of Los Angeles. LADWP will replace a 3-mile section of the pipeline, referred to as Foothill Trunk Line Unit 3. The construction route begins on Terra Bella Street in Pacoima and continues northwest on Foothill Boulevard to its end near Hubbard Street in Sylmar.  
Presented by, Dawn Cotterell, LADWP Community Affairs.
- 8:31 – 8:46 p.m.**      **9.      COMMITTEE REPORTS (15)**  
Executive Committee – Kurt Cabrera-Miller  
Budget Committee – George Ortega  
Bylaws Committee – Diane Valencia  
Outreach Committee – Carlos Lara  
Planning & Land Use Committee – Peter Postlmayr  
Government Affairs – Ann Job  
Homeless Services Committee – Peggy Courtney



- 9:01 – 9:11 p.m.**      **14.      City Liaison and Representatives Reports / (10)**  
Animal Services - Kelli Land  
Budget Representative - Christian Rubalcava  
City Attorney – Diane Valencia  
D.W.P. – George Ortega  
Homelessness – Ann Job  
Planning – Ann Job and Cheri Blose  
Public Safety - Greg Hoerner and Diane Valencia  
Public Works – Christian Rubalcava  
Transportation – (open position)
- 9:11 – 9:13 p.m.**      **15.      Review & Adoption of MER - Treasurer/Budget Committee (2)**  
Discussion and possible action on the approval of the **JULY 2017**  
Monthly Expenditure Report (MER)
- 9:13 – 9:16 p.m.**      **16.      Treasurer’s Report (3)**
- 9:16 – 9:21 pm.**      **17.      Discussion and possible action,** to replace the previous amount requested of an amount not to exceed \$1,000 (approved SNC 6/22/17) to an amount not to exceed \$2,000 for an Community Assembly meeting to be held on November 8, 2017, at 6:30 PM, at Sylmar Charter High School, with representatives from Los Angeles city, county, public, private, and non-profit agencies involved in the establishment and operation of the proposed Navigation Center located at the Sylmar Armory. (5)
- 9:21- 9:24 p.m.**      **18.      Discussion and possible action,** to approve an amendment regarding 13217 Gladstone Avenue, Orchard’s Neighborhood Market. Original motion was approved by PLUC and SNC in February 2017 *“Motion to support planned retail use at 13217 Gladstone Avenue for Orchard’s Neighborhood Market. PLUC voted to recommend approval of this retail use.”* The owner is seeking an amendment to their liquor license to allow tastings (ABC License 86 Instructional Tasting). At the July/2017 PLUC meeting the committee received a presentation by owner’s representative Robert Amond with Pauline Amond and Associates. At the August PLUC meeting it was recommended for SNC Board approval. Draft Support Letter to follow.  
For further information and license description you may go to:  
<http://www.abc.ca.gov/forms/abc616.pdf>  
Presented by Peter Postlmayr, Chair - Planning & Land Use Committee. (3)

- 9:24 – 9:27 p.m.**      **19.    Discussion and possible action,** At the August PLUC meeting the committee received a presentation on ADA (Americans with Disabilities Act) deficient sidewalks at various bus stops by Bart Reed, ED with the Transit Coalition. The Transit Coalition, along with interns of the California State University Northridge Transportation Tiger Term, researched and documented transit connectivity and access in the Sylmar Community. The research revealed that there are a number of unmet transportation access needs within the community due to undeveloped corners. The PLUC recommends approval by the SNC. **For further information please contact: Bart.Reed@TheTransitCoalition.us [818-362-7997](tel:818-362-7997).**  
Presented by Peter Postlmayr, Chair - Planning & Land Use Committee. (3)
- 9:27 – 9:29 p.m.**      **20.    Approval of previous Board Meeting minutes / Kurt (2)**  
Discussion and possible action to approve the meeting minutes for General SNC Board Meeting **January 26, 2017**
- 9:29 – 9:31 p.m.**      **21.    Approval of previous Board Meeting minutes / Kurt (2)**  
Discussion and possible action to approve the meeting minutes for General SNC Board Meeting **March 23, 2017**
- 9:31 – 9:33 p.m.**      **22.    Approval of previous Board Meeting minutes / Kurt (2)**  
Discussion and possible action to approve the meeting minutes for “SPECIAL” General SNC Board Meeting **March 25, 2017**
- 9:33 – 9:35 p.m.**      **23.    Approval of previous Board Meeting minutes / Kurt (2)**  
Discussion and possible action to approve the meeting minutes for General SNC Board Meeting **June 22, 2017**
- 9:35 – 9:37 p.m.**      **24.    Approval of previous Board Meeting minutes / Kurt (2)**  
Discussion and possible action to approve the meeting minutes for General SNC Board Meeting **July 27, 2017**

