

CITY OF LOS ANGELES
California

SYLMAR NEIGHBORHOOD COUNCIL

PRESIDENT: Andres Rubalcava

VICE PRESIDENTS:

Administration: Brielle Acevedo

Communications: Donald Zelaya

TREASURER: George Ortega

SECRETARY: Kathy Bloom



Office: 13521 Hubbard Street
Sylmar Ca. 91342
Telephone: (818) 833-8737

E-mail: Board@SylmarNC.org
Website: www.SylmarNC.org

**SYLMAR NEIGHBORHOOD COUNCIL
OUTREACH COMMITTEE MEETING AGENDA
MINUTES**

**Tuesday, March 7th, 2023,
6:00 pm to 8:00 pm**

Zoom Meeting Online or By Telephone

**Please use the link <https://us02web.zoom.us/j/85489680964> to join webinar; and/or,
Dial (669) 900-6833 enter ID 854 8968 0964 and Press # to join the Meeting via Phone**

Kurt Cabrera-Miller, Chairperson

The Agenda is posted for public review at the Sylmar Neighborhood Council Office, 13521 Hubbard Street, Sylmar, CA 91342. Agendas may also be found on the SNC website at www.SylmarNC.org. You may also subscribe to receive them via email through the City's Early Notification System (ENS) at the following link: <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte por correo electrónico board@sylmarnc.org o por telefono 818-833-8737 para avisar al Concejo Vecinal.

IN CONFORMITY WITH THE SEPTEMBER 16, 2021 ENACTMENT OF CALIFORNIA ASSEMBLY BILL 361 (RIVAS) AND DUE TO CONCERNS OVER COVID-19, THE SYLMAR NEIGHBORHOOD COUNCIL PLANNING AND LAND USE COMMITTEE MEETING WILL BE CONDUCTED ENTIRELY WITH A CALL-IN OPTION OR INTERNET-BASED SERVICE OPTION.

Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

Every person wishing to address the Board must dial (669) 900-6833 and enter 854 8968 0964 and then press # to join the meeting. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS The public is requested dial *9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.

1. **Call to Order** (1)
2. **Roll Call** (1) Present - Kurt Cabrera-Miller, Maria Strmsek, Ann Job, George Ortega, Absent Jose Valasequez
3. **Housekeeping:** Sign-in Sheets, Speaker Cards for public comments, Recording and Timekeeper, facilities information. (2)
4. **Public Comment on matters not appearing on the agenda.** (10) Two items of issue with police and City politics/policies were raised. Directed stakeholders to General Board Meeting
5. **Discussion and Possible Action:** to approve February Meeting Minutes: (10) Maria 1st, Ann 2nd, unanimous.
6. **Public Official and Community Representative Announcements & Presentations followed by Public Announcements** (5) None
7. **Discussion:** On upcoming Neighborhood Council Election dates and outreach for the election. (Candidate filing closes 3/20, Vote by mail opens 4/4 closes 5/15, Election day 6/3) (5) No action, continue advertising event
8. **Discussion:** January's General Board approved funds (\$1,000.) for SNC "Merch" pens, stickers, magnets. (Pens - \$764.21/\$235.39 balance) February's General Board approved additional \$1,000. Current total balance of \$1,235.39 (10) Moving forward with purchasing magnets, and other items like hats, calendars.
9. **Discussion:** On the SNC website and SNC Facebook & Nextdoor social media pages. (5) Provided update, Still very active
10. **Discussion:** On the use of Constant Contact. (1,818 emails, last 5/7/2020) (5) Sent out a Constant Contact today with SNC meeting times/days and methods and links to connect
11. **Discussion:** On requesting Board Member Public Official's "Certificates of Appreciation". (5) Will get list of names and achievement paragraph from SNC President
12. **Discussion and Possible Action:** Invite, (Group, Club, Elected, etc.) "Special Appearance" for the first General Board meeting returning to "in-person". March 23rd, 2023. (10) No suggestions and In person date is in April. Waiting to get approval of in-person
13. **Discussion and possible Action:** Scheduling the first in-person community training/class on "Stop the Bleed" *APRIL* To be held at the Sylmar Neighborhood Council office. (10) Maria will reach out to Sharron the trainer and check on dates April 22 or April 29

- 14. Discussion and Possible Action:** Scheduling “First Aid”, “C.P.R.- Infant Child & Adult” ****MAY & JUNE**** To be held at the Sylmar Neighborhood Council office. (February-General Board approved \$1,500 for classes.)(10) **Will begin scheduling dates, waiter in-person approval and how to have stakeholders sign up prior the class to ensure proper expenditure of funds and time**
- 15. Discussion & Possible Action:** In setting the dates for any public activities involving the Outreach Committee for the months of **March, April, and May.** (10) **Starting this Friday 3/10 SNC will be at Sylmar Farmers Market 9-2 (event held every Friday)**
- 16. Discussion and Possible Action:** Requesting items from Outreach Committee Stakeholders or Committee Members to be added on the next SNC General Board agenda. (5) **Two items of issue with police and City politics were raised. Directed stakeholders to General Board Meeting**
- 17. Committee Member Comments on subject matters within Committee’s jurisdiction.** (5) **George suggested outreaching via door to door (grass roots)**
- 18. Future Outreach Committee Agenda Items:** (5) **None raised**
- 19. Closing Remarks, Announcements, Acknowledgements and Adjournment (5)**
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All Agenda items may include presentations, discussions and actions by the Committee for recommendations to the SNC Board of Directors. The Board of Directors may discuss the recommendations and take action on the item, which could result in a Community Impact Statement to the City and/or a position letter to a City agency.

The Stakeholders may comment on any Agenda item only when the item comes up for discussion. The Committee will determine the length of discussion and comment times. The attending stakeholders may be polled for their opinion on any Agenda item before the Committee takes action for a recommendation to the Board. Comments from the stakeholders on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a stakeholder may become the subject of a future Board meeting.

Any Committee action may be reconsidered following the Meeting when the original action occurred. A Committee Member makes a Motion for Reconsideration and if approved another vote on the issue takes place based on the reasoning for the reconsideration. The Committee Member must have been on the prevailing side of the action/issue.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

Public Posting of Agendas -

Neighborhood Council agendas are posted for public review as follows:

- (List your physical posting location here)
- <http://www.SylmarNC.org>
- You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System (ENS)

Notice to Paid Representatives -

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Public Access of Records - In compliance with Government Code section 54957.5 non-exempt writings that are distributed to a majority or all of the committee in advance of a meeting, may be viewed by visiting our website at <http://www.SylmarNC.org> or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact committee Chair Kurt Cabrera-Miller at 818-833-8737 or email: kurt.cabrera-miller@gmail.com.

Reconsideration and Grievance Process -

For information on the NC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website <http://www.SylmarNC.org>.

Committee Meeting Minutes are available on the SNC website www.SylmarNC.org
(Remove after February 7, 2023)