

CITY OF LOS ANGELES  
California

**SYLMAR NEIGHBORHOOD COUNCIL**

**PRESIDENT:** Kurt Cabrera-Miller

**VICE PRESIDENTS:**

**Administration:** Andres Rubalcava

**Communications:** Jose Velasquez

**TREASURER:** George Ortega

**SECRETARY:** Kathy Bloom



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**Website:** www.SylmarNC.org

**SYLMAR NEIGHBORHOOD COUNCIL  
GENERAL BOARD  
MEETING AGENDA**

**Thursday, February 22nd, 6:30 pm  
13570 Eldridge Ave. Sylmar, CA 91342  
(Discovery Charter Preparatory School)**

**Meeting may be attended virtually**

**Please use the link <https://us02web.zoom.us/j/86423239940> to join webinar;**

**and/or, Dial (669) 900-6833 enter 864 2323 9940**

**and Press # to join the Meeting via Phone**

The Agenda is posted for public review at the Sylmar Neighborhood Council Office, 13521 Hubbard Street, Sylmar, CA 91342. Agendas may also be found on the SNC website at [www.SylmarNC.org](http://www.SylmarNC.org). You may also subscribe to receive them via email through the City's Early Notification System (ENS) at the following link: <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte por correo electrónico [board@sylmarnc.org](mailto:board@sylmarnc.org) o por telefono 818-833-8737 para avisar al Concejo Vecinal.

Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

Every person wishing to address the Board must dial (669) 900-6833 and enter 864 2323 9940 and then press # to join the meeting. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting.

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** The public is requested dial \*9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

*The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.*

1. **Call to Order (1)**
2. **Roll Call (2)**
3. **Housekeeping:** Sign-in Sheets, Speaker Cards for public comments, Recording and Timekeeper notification, and facilities information. (2)
4. **Public Comment on matters not appearing on the agenda. (2 minutes per person) (10)**
5. **Notification:** March SNC General Board Meeting will be held at: Osceola Elementary Street School. Osceola Street Elementary School - 14940 Osceola St. Sylmar, CA 91342 (2)
6. **Public Official & Community Representative announcements and presentations followed by public announcements. Up to (5) minutes per report. ((40 minutes in Total))**
  - A. **Los Angeles Police Department (Mission Division)**  
**Senior Lead Officers: Keith Crawford or Joseph Carter**  
**Crawford - [38491@lapd.online](mailto:38491@lapd.online) , Carter - [38835@lapd.online](mailto:38835@lapd.online)**
  - B. **Los Angeles City Fire Department**  
**Battalion Chief: Andrew J. Wordin or Representative from Station 91**
  - C. **California Congressional District 29 / Congressman Tony Cardenas**  
**Field Deputy: Lilia Monterrosa, [lilia.monterrosa@mail.house.gov](mailto:lilia.monterrosa@mail.house.gov)**
  - D. **Los Angeles City Council District 7 / Councilwoman Monica Rodriguez**  
**Field Representative: Jose Hernandez (or) Anthony Espinoza**  
**[jose.h.hernandez@lacity.org](mailto:jose.h.hernandez@lacity.org) , [anthony.espinoza@lacity.org](mailto:anthony.espinoza@lacity.org)**
  - E. **California State Assembly 43rd District / Assemblywoman Luz Rivas**  
**Field Rep: Jessica Guzman, [Jessica.Guzman@asm.ca.gov](mailto:Jessica.Guzman@asm.ca.gov)**
  - F. **Los Angeles Mayor / Karen Bass**  
**Field Deputy: Michelle Vergara, [michelle.vergara@lacity.org](mailto:michelle.vergara@lacity.org)**
  - G. **Los Angeles County Board Of Supervisors 3rd District / Lindsey Horvath**  
**Field Deputy:Savannah Portillo, [sheap@bos.lacounty.gov](mailto:sheap@bos.lacounty.gov)**
  - H. **California State Senate District 20 / Caroline Menjivar**  
**District Rep: Katherine Castrejon, [katherine.castrejon@sen.ca.gov](mailto:katherine.castrejon@sen.ca.gov)**
  - I. **LAUSD Board of Education Board Member / Kelly Gomez**  
**Field Deputy: Maria Flores, [m.d.flores@lausd.net](mailto:m.d.flores@lausd.net)**

**J. Department of Health Services Olive View UCLA Medical Center  
Community Relations Lead: Brenda Yanez Zamora,  
[byanezzamora@dhs.lacounty.gov](mailto:byanezzamora@dhs.lacounty.gov)**

**K. Region-1 Budget Advocate: Kevin Davis, [kevin.davis@budgetadvocates.org](mailto:kevin.davis@budgetadvocates.org)**

**L. Department of Neighborhood Empowerment  
Advocate: Raul Preciado, [raul.preciado@lacity.org](mailto:raul.preciado@lacity.org)**

- 7. Discussion and Possible Action:** To approve SNC general board meeting minutes from January 25th, 2024. (2) <https://www.sylmarneighborhoodcouncil.org/assets/documents/13/meeting65b35cddb7880.png>
- 8. Discussion & Possible Action:** Recommendations from SNC Bylaws Committee updates, changes, and/or modifications to SNC current Bylaws dated November 20, 2020. <https://www.sylmarneighborhoodcouncil.org/assets/photos/13/page6184798d110f9.pdf> (20)
- 9. Meeting Break (10 minutes)**
- 10. Discussion and Possible Action:** AB411- to LA City Council File CF 23-1114 to authorize the use of teleconferencing for Neighborhood Council meetings including board meetings, and community meetings, in accordance with the rules established by Senate Bill 411 and the subsequent motion passed by the LA City Council on November 1, 2023. The special teleconferencing rules available to Los Angeles Neighborhood Councils are necessary in order to accommodate the needs of its board members (Chávez) (10)  
[https://clkrep.lacity.org/onlinedocs/2023/23-1114\\_misc\\_10-10-23.pdf](https://clkrep.lacity.org/onlinedocs/2023/23-1114_misc_10-10-23.pdf)  
[https://clkrep.lacity.org/onlinedocs/2023/23-1114\\_CAF\\_11-1-23.pdf](https://clkrep.lacity.org/onlinedocs/2023/23-1114_CAF_11-1-23.pdf)
- 11. Discussion & Possible Action:** SNC Planning and Land Use Committee recommends board approval on 14520 Foothill – ZA-2004-167-ZV – ENV-2024-168-CF Premier Pool Plastering, Zone variance to allow for the continued use and maintenance of a contractor’s office and storage yard and of vehicles with a gross weight in excess of 5,600 pounds in the RD3-1 and RA-1 Zones. (5)  
<https://www.sylmarneighborhoodcouncil.org/assets/documents/13/meeting65cba0430b44c.pdf>  
<https://www.sylmarneighborhoodcouncil.org/assets/documents/13/meeting65cba05f6a5c5.pdf>
- 12. Discussion & Possible Action:** SNC Outreach Committee recommends the formation of a “Bark-Tober” Ad-Hoc Committee. “Bark-Tober” was a large community event held by the SNC to provide animal services and resources to the community. Planned event will be October 2024 (2)
- 13. Discussion & Possible Action:** Treasurer’s Report. (2)

**14. Discussion and Possible Action:** The approval of the **January 2024** Monthly Expenditure Report (MER) <https://cityclerk.lacity.org/NCFundPortal/Dashboard.html> (2)

**15. Notification:** Announcement of board seat vacancies. There are 21 seats in total on the SNC Board, 2 of those seats are currently available. If you are interested and would like to learn more email Kurt Cabrera-Miller [kurt.cabrera-miller@sylmarnc.org](mailto:kurt.cabrera-miller@sylmarnc.org) and fill out an application at: <https://www.sylmarneighborhoodcouncil.org/assets/photos/13/page650e169fd352c.pdf> (2)

**16. Discussion:** SNC Board Member attendance and absences of regularly scheduled Board meetings. (2)

**17. Discussion and Possible Action: SNC Committee Chair Reports (10)**

Budget - George Ortega  
Bylaws - Maria Strmsek  
Education - Jose Velasquez  
Equestrian - Cheri Blose  
Executive - Kurt Cabrera-Miller  
Planning & Land Use - Peter Postlmayr  
Public Safety - Jay Palmer  
Transportation - Jeremy Steinert  
Outreach - Kurt Cabrera-Miller

**18. Board Member updates and announcements. (2)**

**19. President's closing remarks, acknowledgments and adjournment. (2)**

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All Agenda items may include presentations, discussions and actions by the Committee for recommendations to the SNC Board of Directors. The Board of Directors may discuss the recommendations and take action on the item, which could result in a Community Impact Statement to the City and/or a position letter to a City agency.

The Stakeholders may comment on any Agenda item only when the item comes up for discussion. The Committee will determine the length of discussion and comment times. The attending stakeholders may be polled for their opinion on any Agenda item before the Committee takes action for a recommendation to the Board. Comments from the stakeholders on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a stakeholder may become the subject of a future Board meeting.

Any Committee action may be reconsidered following the Meeting when the original action occurred. A Committee Member makes a Motion for Reconsideration and if approved another vote on the issue takes place based on the reasoning for the reconsideration. The Committee Member must have been on the prevailing side of the action/issue.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org)

**Public Posting of Agendas -**

Neighborhood Council agendas are posted for public review as follows:

- (List your physical posting location here)
- <http://www.SylmarNC.org>
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System (ENS)

**Notice to Paid Representatives -**

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

**Public Access of Records** - In compliance with Government Code section 54957.5 non-exempt writings that are distributed to a majority or all of the committee in advance of a meeting, may be viewed by visiting our website at <http://www.SylmarNC.org> or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact SNC President Kurt Cabrera-Miller at 818-833-8737 or email: [kurt.cabrera-miller@sylmarnc.org](mailto:kurt.cabrera-miller@sylmarnc.org)

**Reconsideration and Grievance Process** -

For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website <http://www.SylmarNC.org>. Committee Meeting Minutes are available on the SNC website [www.SylmarNC.org](http://www.SylmarNC.org)